

# Builders' Support Facility - Round 3

## Form Preview

### Eligibility

\* indicates a required field

**Have you been approved for a loan under the Builders' Support Facility? \***

- Yes  No

**1. Is the business a registered WA Building Contractor? \***

- Yes  No

**2. Does the business have at least one unfinished Class 1a residential building in WA, that commenced construction prior to 1 November 2022, and has not reached practical completion by 18 November 2024? \***

- Yes  No

**3. The applicant is currently solvent and, in its capacity, can meet all of its financial obligations as and when they fall due \***

- Yes  No

**4. Has the business, as a WA Building Contractor, been in continuous operations in WA since 1 November 2020 to the present date? \***

- Yes  No

Must have operated continuously as a registered residential builder from 1 November 2020 to the present date.

**5. Has the business, operating as a WA Building Contractor, held a valid ABN without interruption since 1 November 2020? \***

- Yes  No

**6. Has the business, operating as a WA Building Contractor, held GST registration without interruption since 1 November 2020? \***

- Yes  No

**7. Has the business, operating as a WA Building Contractor, been situated in WA since 1 November 2020? \***

- Yes  No

Must be located in WA to be eligible

**8. I have read and agree the Application Terms and Conditions \***

- Yes  No

Based on your responses, you are **NOT ELIGIBLE** to apply for the Builders' Support Facility.

Please refer to the [Program Guidelines](#) for eligibility requirements or contact [grants@smallbusiness.wa.gov.au](mailto:grants@smallbusiness.wa.gov.au), for further clarification if required.

### Application - Business Information

\* indicates a required field

**9. Please enter the entity's WA Building Contractor registration number \***

Your registration number should start with BC followed by numbers

**10. What is the name as shown on the WA Building Contractor registration? \***

**11. Please provide the date the business commenced operating in WA as a Building Contractor \***

The date must be on or before 1 November 2020

**12. What is the WA Building Contractor entity legal structure? \***

- I am a sole trader
- We are a partnership (includes companies/trusts that can operate as partnerships)
- This is a registered company under the Corporations Act 2001 or
- This is a registered company under the Corporations Act 2001 as trustee for another entity

Note: a trust is not eligible for registration as a building contractor.

**13. Does the WA Building Contractor hold a valid ABN? \***

- Yes
- No

**14. Please provide the ABN of the WA Building Contractor. \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	

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Main business location

Must be an ABN.

### 15. Is the building entity applying for the Facility different to the WA Building Contractor? \*

Yes  No

For example, a Trust

#### 15.1. What is the legal name of the building entity associated with the WA Building Contractor number? \*

#### 15.2. Please provide the ABN of the building entity applying for the Facility \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

### 16. Are you a Trust? \*

Yes  No

#### 16.1. Please upload a copy of the Trust Deed. \*

Attach a file:

### 17. Are you a building business that has been in continuous operations since 1 November 2020 however your business structure has changed? \*

Yes  No

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### 17.1. Please upload evidence of continuous operation as a building business from 1 November 2020 to the present date. \*

Attach a file:

### 18. Primary business website

Must be a URL.

### 19. Contact details for the Applicant \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

### 19.1. Business Name \*

Organisation Name

### 20. Role \*

- Owner (sole trader)
- Partner
- Director
- Employee

### 21. Primary contact email for the Applicant \*

Must be an email address.

### 22. Primary telephone number for the Applicant \*

Must be an Australian phone number.

## Business Bank Statement

\* indicates a required field

### 23. Bank Account \*

Account Name

BSB Number      Account Number

<input type="text"/>	<input type="text"/>
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Must be a valid Australian bank account format.

Ensure your bank account name, BSB and account number are correctly entered. Payment will be rejected if these details are incorrect.

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### 24. Please upload a copy of the building entity's business bank statement \*

Attach a file:

An unredacted PDF copy of the business bank statement showing 2024 transactions, a BSB, an account number, and the business name associated with the application.

### 25. Is the building entity and/or any of its directors subject to any legal proceedings or other regulatory action by any government authority? \*

Yes

No

#### 25.1. If yes, please provide details \*

#### 25.2. Please upload relevant documents \*

Attach a file:

## Evidence of Financial and Organisational Position

\* indicates a required field

### 26. Are your business accounts audited? \*

Yes

No

#### 26.1. Please upload a signed letter from your auditor to support the FY2022/23 Financial Statements and if available, the FY2023/24 Financial Statements. \*

Attach a file:

The letter must be written on the auditor's letterhead, including contact details, is signed, and in a PDF format

#### 26.1. Please upload a signed letter of compilation from your registered Accountant to support the FY2022/23 Financial Statements and if available, the FY2023/24 Financial Statements. \*

Attach a file:

The letter must be written on the accountant's letterhead, including contact details, is signed, and in a PDF format.

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**27. Please upload a copy of the building entity's Financial Statements for the FY2022/23 and if available, a copy of the entity's Financial Statements for FY2023/24. \***

Attach a file:

Must be unredacted (full and complete) copies in a PDF format.

**28.1 Please upload your Management Financial statements for FY2024 (Balance Sheet & Income Statement). \***

Attach a file:

Must be unredacted (full and complete) copies in a PDF format.

**28.2 Please upload your Year to Date Management Financials (Balance Sheet & Income Statement) prepared as at the most recent month available and no more than 90 days prior to the date of application \***

Attach a file:

Must be unredacted (full and complete) copies in a PDF format.

**29. Please upload your ATO online portal statements/summary as at the date of application. \***

Attach a file:

Must be unredacted (full and complete) copies in a PDF format.

**30. Please upload a current Aged Creditors Trial Balance with aging "buckets" of 0 / 30 / 60 / 90+ days due. \***

Attach a file:

Must be unredacted (full and complete) copies in a PDF format.

## Financial Certification

\* indicates a required field

**31. Has the Director(s)/Proprietor(s) reviewed the Applicant's current and projected financial position and is satisfied the Applicant is solvent and there are reasonable grounds to believe it will be able to pay its debts as and when they are due. \***

Yes

No

**31.1. If no, please provide an explanation \***

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**32. Does the Applicant have any outstanding summons, judgement or warrants issued against them? \***

Yes  No

**32.1. If yes, please provide details \***

**32.2. Please upload relevant documents \***

Attach a file:

**33. Does the Applicant have any overdue Commonwealth / State tax obligations (Income / Payroll / PAYG / GST / FBT / etc.). \***

Yes  No

**33.1. If yes, please provide details \***

**33.2. Please upload relevant documents \***

Attach a file:

**34. Does the Applicant have any overdue payments due to employees, including superannuation contributions? \***

Yes  No

**34.1. If yes, please provide details \***

**34.2. Please upload relevant documents \***

Attach a file:

**35. Does the Applicant have any unsatisfied Statutory Demand Notices, Debt Collection Warning letters or ATO Director Penalty Notices? \***

Yes  No

**35.1. If yes, please provide details \***

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### 35.2. Please upload relevant documents \*

Attach a file:

## Evidence of the Capacity to Complete the Homes

\* indicates a required field

### 36. Please upload a current and valid copy of the Applicant's Home Indemnity Insurance Facility, including:

(a) the current annual turnover limit; (b) the number of certificates issued; and, (c) any restrictions on the policy.

\*

Attach a file:

Must be an unredacted (full and complete) copies in PDF format.

### 37. How many Class 1a residential homes commenced before 1 November 2022, are you seeking to be considered under this Facility that have not reached practical completion on 18 November 2024 ? \*

Must be a whole number (no decimal place).

### 38. I agree to allow the following property/s to be inspected by an authorised officer as required for purposes of this program. \*

Yes  No

## BUILDING APPROVAL PERMIT REQUIREMENTS

You are required to provide a CURRENT AND VALID Building Approval Permit from the permit authority, that includes the term and is signed and dated by an officer of the relevant local government authority (BA4 form).

Where the building permit HAS EXPIRED, you must UPLOAD the ORIGINAL BUILDING PERMIT which includes the term and is signed and dated by an officer of the relevant local government authority, at **question 41**.

Where you have sought a building permit EXTENSION or a NEW building approval permit, please UPLOAD a copy of the APPROVED building permit extension or new building approval permit (that has NOT EXPIRED), which includes the term and is signed and dated by an officer of the relevant local government authority, at **question 42**.

YOUR APPLICATION WILL BE DEEMED INCOMPLETE SHOULD YOU SUBMIT EXPIRED PERMITS.

## BA7 - NOTICE OF COMPLETION REQUIREMENTS

If the property has reached practical completion, you are required to provide a copy of the BA7 Notice of Completion that is signed and dated by the builder and has been submitted to the relevant local government authority at **question 45**.



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If the PROPERTY is COMPLETED during the ASSESSMENT process, you are required to NOTIFY the SBDC immediately and provide a copy of the BA7 Notice of Completion by email to [grants@smallbusiness.wa.gov.au](mailto:grants@smallbusiness.wa.gov.au)

ALL PERMITS WILL BE VERIFIED WITH THE LOCAL AUTHORITY.

- 39. Property address (Must be located in Western Australia)**
- 40. Please upload a copy of the Building Contract between the builder and the owner that has been signed and dated by both parties.**
- 41. Please upload a copy of the original Building Approval Permit issued by the permit authority (BA4) (please read the Building Permit requirements for this Facility).**
- 42. If the original building permit has expired, please upload a copy of the building permit extension or new building approval permit (please read the Building Permit requirements for this Facility, this permit must not be expired).**
- 43. Please upload a valid Home Indemnity or Insurance certificate for this property.**
- 44. Was the property practically completed on or before 18 November 2024?**
- 45. If the property has reached practical completion please upload a copy of the BA7 Notice of Completion (please read the Notice of Completion requirements for this Facility).**
- 46. What is the amount required to finalise the construction of this property to practical completion (not more than \$60,000)?**

Address Line 1, Suburb/Town, State/Province, and Postcode are required.	Must be an unredacted (full and complete) copy in PDF format.	Must be an unredacted (full and complete) copy in PDF format.	Must be an unredacted (full and complete) copy in PDF format.	Must be an unredacted (full and complete) copy in PDF format.		Must be an unredacted (full and complete) copy in PDF format.	Must be rounded down to the closest \$100
					<input type="radio"/> Yes <input type="radio"/> No		
					<input type="radio"/> Yes <input type="radio"/> No		
					<input type="radio"/> Yes <input type="radio"/> No		
					<input type="radio"/> Yes <input type="radio"/> No		
					<input type="radio"/> Yes <input type="radio"/> No		

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### Certification

\* indicates a required field

I agree, as the Applicant, or for and on behalf of the Applicant, that by submitting this application, the Applicant agrees to be bound by the Application Terms and Conditions. If I am making this agreement for and on behalf of the Applicant, I represent and warrant that I have authority to make this agreement for and on behalf of, and to bind the Applicant.

I acknowledge that if, when applying for the Builders' Support Facility, I knowingly provide false or misleading information, create a document or impersonate a person or business with the intent to deceive the loan provider in order to obtain a benefit, this may constitute a fraud offence under the *Criminal Code Act 1913* and be subject to criminal penalties.

**If any of the information disclosed in this application materially alters or changes, I, as the Applicant, will notify the SBDC immediately at [grants@smallbusiness.wa.gov.au](mailto:grants@smallbusiness.wa.gov.au)**

\*

Yes

Please ensure the **application form is completed** in full and all required information / documentation has been provided.

If you do not provide all the information requested, we cannot progress your application.